

Portland Custodians' Civil Service Board  
Established 1937  
January 30, 2024  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the January 30, 2024 meeting

A meeting of the Portland Public Schools Custodian Civil Service Board was held on January 16, 2024, via Google Meet. Ms. Roshni Sabedra hosted the meeting remotely from her offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Members Laird Cusack and Paul Hathaway, Board Secretary Jo McClain, SEIU member Tim Curtin and Mr. Chanh Nguyen were also in attendance via Google Meet.

The meeting was called to order at 4:02 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes of January 16, 2024**

The approval of the minutes was held until the end of the meeting. The Minutes of January 16, 2024, were approved as presented.

### **2. Approval of Hiring List**

Statistics provided by Mr. Frank Leavitt included 9 applicants, 1 who took the test, 2 who were interviewed, and 2 candidates on the hiring list. The average test score was 96.4%, the average interview score was 68.8%, and the overall average was 82.6%. Ms. Sabedra explained that although only one candidate took the test, the second interviewee/candidate was from a prior testing session. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

### **3. Relevant Updates if any**

Mr. Cusack said he was continuing to have problems receiving emails with the minutes and agenda. That issue was tabled until after the meeting, but was resolved. There being no further updates, the next meeting was set for February 13, 2024, per the bi-weekly schedule. The meeting adjourned at 4:05.

Jo McClain  
CCSB Secretary